



**STATE OF DELAWARE
Architectural Accessibility Board
540 S. DuPont Highway, Suite 1
Dover, Delaware 19901**

MINUTES

I. CALL TO ORDER

The August 10, 2017, meeting of the State of Delaware's Architectural Accessibility Board was called to order by the chairman, Chad Toms. In addition to Mr. Toms, the following board members participated in the meeting, either by email (**E**) or their actual presence (**P**): Martin Markiewitz (P), Scott Ward (P), John Nanni (P), Jennifer Ridgely (P), Chang Yoon (P), Neil Himelein (P) and Steve Tull (P).

Also participating: Jennifer Lieber, Chief Administrator

II. APPROVAL OF PREVIOUS MINUTES

The vote was to approve the minutes of the Board's previous meeting, held on July 13, 2017 and the minutes were recorded.

III. DISCUSSION OF AGENDA

None

IV. CHIEF ADMINISTRATOR'S UPDATE

The following projects (all having no accessibility issues and/or impact) were approved by the Administrator, and were presented to the Board for their endorsement/acceptance of the approval:

1. DEARNG Dagsboro RC Emergency Generator Replacement
2. Stockley Center – All Star Building Boiler Replacement
3. DSU – Science Center North Roof Replacement
4. DEARNG Smyrna Readiness Center – PTAC Unit Replacement

V. SUBMISSIONS REVIEW COMMITTEE REPORT

The Submissions Review Committee of the Architectural Accessibility Board met on Thursday, August 3, 2017. They reviewed six (6) cases and they were forwarded to the full Board for their review. The Board's comments and actions on these cases are attached as part of these minutes.

VI. OLD BUSINESS

Linda Osiecki from DELDOT has an application in with the Governor's office for the open Board seat. It is still pending.

VII. NEW BUSINESS

None

VIII. SCHEDULE OF NEXT MEETING

The next meeting of the Architectural Accessibility Board was tentatively scheduled for Thursday, September 7, 2017, at 1:30 PM. The location will be the State Fire Service Center in New Castle.

IX. ADJOURNMENT

With nothing further to review or discuss, the meeting was adjourned.

Respectfully submitted,

Jennifer Lieber, Chief Administrator, AAB

JLL

SUBMISSION NUMBER 17103

OWNER OMB

PROJECT Morris Community Corrections Center – Fire Escape
Enclosures
Dover

DESIGNED BY Tetra Tech

CONTACT PERSON Jim Selinka

PREVIOUS ACTION None

COMMENTS This project is for new enclosures around three existing stair towers. A new roof and enclosure walls will be constructed. The enclosures, doors and access routes to the towers are compliant. There are no POT requirements.

RECOMMENDATION Approved

SUBMISSION NUMBER 17104

OWNER DNREC

PROJECT Jester Park Pedestrian Path
Wilmington

DESIGNED BY Landscape Architectural Services

CONTACT PERSON Trisha Sawicki

PREVIOUS ACTION None

COMMENTS This project is for the installation of a new pathway around Jester Park. Part of the path will be an asphalt at-grade path and part will be a 10' wide raised boardwalk. Benches with an accessible companion seat will be provided at several locations around the path. There is no parking provided. The slopes and materials are compliant.

RECOMMENDATION Approved

SUBMISSION NUMBER 17105

OWNER DNREC

PROJECT Holts Landing State Park – Boat Trailer Parking Lot
Millville

DESIGNED BY DNREC

CONTACT PERSON Julio Seneus

PREVIOUS ACTION None

COMMENTS This project is for the renovation of an existing parking lot at the Holts Landing Boat Ramp. The ramp was recently re-done. This renovation will provide two accessible spaces at the boat ramp. There is also an existing port-o-pot which is accessible. The renovation will supply bollards and an access path to the facility. There were no details for bollard spacing and access at the review. DNREC has supplied these details and access to the facilities is compliant.

RECOMMENDATION Approved

SUBMISSION NUMBER 17106

OWNER DELDOT

PROJECT St. Georges Maintenance Yard
New Castle

DESIGNED BY JMT

CONTACT PERSON Skip Sanders

PREVIOUS ACTION None

COMMENTS This project is for the construction of two new buildings. One is a maintenance shop and the other is for a Crew Operations Building. The project is not compliant for the following reasons:

1. The railings on the stairways are not compliant.

RECOMMENDATION Disapproved

SUBMISSION NUMBER 17107

OWNER Cape Henlopen School District

PROJECT Sussex Consortium School
Lewes

DESIGNED BY Fearn Clendaniel Architects

CONTACT PERSON Kenneth Fearn

PREVIOUS ACTION None

COMMENTS This project is for a new school in Lewes that will serve as a Pre-school and a Special needs school for students with Autism from Pre-school to age 21.

1. All of the accessible parking is in the main parking lot. There should be at least one accessible space in the side lot.
2. There are no designated "Van Accessible" spaces. There needs to be at least (2) designated spaces.

A recommendation should also be made that the accessible work space in the Learning Apartment kitchen should be located next to the stove.

RECOMMENDATION Approved upon new compliant parking details and layout.

SUBMISSION NUMBER 17108

OWNER DELDOT

PROJECT Bus Alighting Pads (2)
Lewes and Georgetown

DESIGNED BY DELDOT

CONTACT PERSON John Kotula

PREVIOUS ACTION None

COMMENTS This project is for two new alighting pads. One at Savannah Road and Cape Henlopen Drive in Lewes, DE, and the other at 20621 Savannah Road, Perdue Farms, Georgetown, DE. Both pads have an accessible route attached to them and are compliant.

RECOMMENDATION Approved